

City of Woodburn

Water/Sewer/Street Departments

Title: Technician (Full-Time)

Job Objective: To perform a variety of routine tasks to assist in the maintenance of water treatment, water collection, sewer treatment, sewer collections, streets and grounds maintenance.

Job Functions:

- Responsible for daily round (water plant and collections system sampling and logs, sewer plant and collection system sampling and logs)
- Monthly water meter readings
- Water shut OFF's and turn ON's
- Repair and/or replace water collection system
- Flush fire hydrants
- Replace and/or repair sewer collections system
- Mowing and weed eating area of right away to the City
- Mowing and weed eating areas for ordnance enforcement
- Perform the duties of the laborer
- Operate street sweeper
- **Assist** in cleaning of leaves and debris from Cities storm drains and streets
- **Assist** in the removal of snow or other debris from the City streets
- Install and/or replace street signs
- Operate and/or assist in leaf collection
- Perform city IUPPS locates
- Perform other related/non-related duties as required

Equipment Knowledge:

- Have the ability to use such tools as small hand tools, chain saws, rakes, shovels, brooms, weed eater, pull saws, chop saws and trash pumps
- Have the ability to use/operate lawn mowers, tractors and light construction equipment
- Have the ability to operate cell phone and/or two-way radio

Critical Skills/Expertise:

- Knowledge of City street systems and the ability to locate daily routes without direct supervision

- Knowledge of Department policies, procedures, and work methods and the ability to explain and support them
- Knowledge in safety equipment and its usage for the safety of the entire crew
- Knowledge and ability to complete work assignment and direct the work of others to assure safety
- Knowledge and ability to communicate effectively, both in writing and verbally

Educational Requirements:

- Must have a valid High School Diploma or GED equivalent
- Must possess a valid driver license

Reporting Responsibility:

- Reports directly to Utility Superintendent

Physical Requirements:

- Must be able to work in a position, which has been identified as heavy work, which may require the lifting of heavy objects over 50 pounds for extended periods of time.
- Must be able to work in a small tight quarters
- Must be able to work in areas above 8 feet in height

Work Environment:

- Must be able to work outside, which may expose her/him to loud noises, vibrations, and extreme weather conditions.
- Must be able to work in a small tight quarters
- Must be able to work in areas above 8 feet in height

Safety Equipment:

- Must be able to wear a hard hat, safety vest, gloves, safety toe shoes, safety glasses, welding glasses/shield, work gloves, rubber gloves, ear plugs, and any other Personal Protection Equipment (PPE) issued
- Required to work in a safe manner in accordance with Occupational Safety and Health Administration (OSHA) Standards