

**CITY OF WOODBURN  
APPLICATION OF EMPLOYMENT**

Select all departments from which you are seeking employment:

Police Department                       City Hall   
Utility Department                       Other  If Other, describe \_\_\_\_\_

**Applicant Information**

Full Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(If different) \_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

Are you a citizen of the United States?    YES    NO  
If no, are you authorized to work in the United States?    YES    NO

Have you ever worked for this company?    YES    NO  
If yes, when did you cease employment? \_\_\_\_\_

Have you ever been convicted of a crime?    YES    NO  
If yes, explain: \_\_\_\_\_

**Current/Previous Employment**

Current Employer    (Fill out as many employment descriptions as you feel are necessary)

Name of Company: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_  
Supervisor's Phone: \_\_\_\_\_

May we contact your  
supervisor for a reference?  
YES    NO

Job Title: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
Starting Salary: \_\_\_\_\_  
Ending Salary: \_\_\_\_\_

Start Date: \_\_\_\_\_  
End Date: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Past Employer

Name of Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Phone: \_\_\_\_\_

May we contact your supervisor for a reference?  
YES NO

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary: \_\_\_\_\_

Ending Salary: \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Past Employer

Name of Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Phone: \_\_\_\_\_

May we contact your supervisor for a reference?  
YES NO

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary: \_\_\_\_\_

Ending Salary: \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Past Employer

Name of Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Phone: \_\_\_\_\_

May we contact your supervisor for a reference?  
YES NO

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary: \_\_\_\_\_

Ending Salary: \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Personal/Professional References

Full Name: \_\_\_\_\_

Nature of Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Years Known: \_\_\_\_\_

Full Name: \_\_\_\_\_

Nature of Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Years Known: \_\_\_\_\_

Full Name: \_\_\_\_\_

Nature of Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Years Known: \_\_\_\_\_

Employment Questions

Desired position: \_\_\_\_\_

Desired salary: \_\_\_\_\_

Desired start date: \_\_\_\_\_

Is there anything else that you wish to share before having an interview?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Disclaimer and Signature

I understand that by simply submitting this application, the City of Woodburn is under no obligation to interview or hire said individual described within, and furthermore that any information obtained will be used solely for that purpose.

By signing below, I certify that all information provided is accurate and true to the best of my knowledge. I also understand that intentionally falsifying this document may result in immediate dismissal of my position after discovery.

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Office Use Only

Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_