

TO BE PUBLISHED

Minutes for the Woodburn City Council Meeting on September 7th, 2021:

The meeting began at 7:00pm with the Pledge of Allegiance. In attendance was Mayor Kelsey, Clerk-Treasurer Cummins, Superintendent Walls as well as Councilmen Voirol, Martin, Thompson, Gerig, and Watts. Chief Parker was not present. Kent Castleman with New Allen Alliance was also present.

Chief's Report: Nothing to report.

Superintendent's Report: Nothing to report.

Mayor's Report: Mayor Kelsey informed the Council that Caleb C. was hired as a full time Utility Technician with a start date of today. The Mayor explained that the American Legion Building is going to be demolished as soon as the contractor gets required permits. He also mentioned that the mural looks very nice.

Clerk-Treasurer's Report: The meeting minutes were presented from the August 16th meeting. After discussion, Councilman Watts moved to accept the minutes from the August 16th meeting as presented, second by Councilman Voirol, all in favor. The warrants were presented. After discussion, Councilman Watts moved to pay the warrants as presented, second by Councilman Thompson, all in favor. The Clerk-Treasurer explained that there is one home remaining that has not resolved their illegal sump pump connection. Fees are still accumulating to the owner of the property as described in the notice provided on April 1st which began to accrue on June 1st. The Clerk-Treasurer will prepare a sewer lien for all outstanding penalties that have accrued through July 31st regarding this subject unless a payment plan is established beforehand or payment in full has been received by City Hall. All required liens will be filed no sooner than September 13th. The Clerk-Treasurer explained that the current Deputy Clerk, Janet P., will retire at the end of this calendar year and that her replacement will be Kim H. The Clerk-Treasurer explained the need to train the new employee before the retirement of the current employee. After discussion, Councilman Voirol moved to approve the presented contract between the City of Woodburn and Kim H. for training under the current Deputy Clerk and/or the current Clerk-Treasurer as presented, second by Councilman Thompson, all in favor. The Clerk-Treasurer also explained that as of the first of the year, he would like to see the office closed on Fridays, due to the increased usage of the online payments and the auto payments that are initiated in the office, as well as less traffic in the office due to COVID, presumably. If the needs change in the future, then office hours can change accordingly. After discussion, there was no opposition to that suggestion. The Clerk-Treasurer presented a draft of the 2022 Budget and took comments for changes to be implemented in a final version that will be presented in the form of an Ordinance. The first reading of this Ordinance will take place immediately following the public hearing which will take place at the September 20th meeting, with adoption to occur on the October 4th meeting.

Councilmen's Report: Councilman Thompson inquired as to whether or not a certain property located within the City limits was answerable to a homeowner's association, and after discussion, it was determined that the only homeowner's association in the City limits is in the Homestead Addition. The Clothing Bank fundraiser will take place on November 13th and the Santa Patrol on December 10th. See the website for more information. Councilman Martin wanted to update the Woodburn Strategic Investment Plan in the near future. Councilman Gerig mentioned that the Code Enforcement Officer is doing a good job in getting the community to clean up their properties.

Audience: Kent presented information regarding the NewAllen Alliance and what the organization is in

process of doing within the various communities. A resident has an issue with drainage near his property that is draining directly into a large ditch improperly. After discussion, it was determined that the City will try to either add stone or a culvert to address this issue.

Councilman Voirol moved to adjourn the meeting, second by Councilman Thompson all in favor. Meeting was adjourned at 8:25pm.

Go to www.cityofwoodburn.org to see previously approved minutes and recent community news.